



Feel at home in the heart of the city

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# Functions Pack

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The Occidental Hotel

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Book your Function Today!

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***“Our Guarantee on all our functions is to exceed  
your expectations”***



## ***The Function Rooms***

### ***The Glenmore Room***

The Glenmore room (located on level 2) provides versatility and comfort with its vintage interior and spacious capacity. It comes with a fully equipped and stocked bar as well as equipment facilities available for use free of charge. (AV, Audio etc).

It is the only room that provides a capacious dance floor as well as seated facilities. (Both High and normal tables are provided.)

The Function Rooms is most commonly booked for:

-  Trivia Nights
-  Team Building Session
-  Conferences
-  Business Meetings
-  Birthdays
-  Christmas Parties
-  Bucks Parties
-  Cocktail Parties
-  Full Restaurant Style lunch and dinners

### ***The Fairmont Restaurant***

*Perfect for that special event!*

The popular Fairmont Restaurant is located on level 1 of the hotel. It is well known locally for its great food and in particular its steaks. The Fairmont Restaurant use the famous Glenmore Meat company ensuring quality is provided to all customers.

In addition the Fairmont offers an extensive wine list (with over 100 to choose from) and was nominated for '***Restaurant Wine List of the year***' in 2010.

For further details or to make a booking please contact us via phone on **02 9299 7180** or alternatively please send us an email to: [enquiries@theoccidental.com](mailto:enquiries@theoccidental.com) and you will be contacted within 24 hours with a confirmation.



## Functions @ The Occidental Hotel

### ***Room Hire***

#### Monday - Friday

To hire the function room during Monday through to Friday there is **no cost involved**. A minimum spend is placed. Should the occupant not reach the minimum spend limit of \$500, an incurred fee will be charged.

#### Saturday

To hire the function room on Saturdays there is **no cost involved**. A minimum spend is placed. Should the occupant not reach the minimum spend limit of \$1000 an incurred fee will be charged

### ***Entertainment***

A DJ can be organised for the function at \$440.00 for 5 hours. Should you require the DJ's services outside of this time, a \$50.00 fee will be charged every half hour thereafter.

Alternatively, CD's and I-Pod's can be utilised using our sound system (free of charge.) Various assortments of music are also available for play on our satellite channels

### ***Equipment (all available free of charge)***

The following equipment (as well as various audio and AV facilities) is available

- |   |  |
|---|--|
|  Screen              |  Projector |
|  Whiteboard          |  Lectern   |
|  Cordless Microphone |  |



# *Menus*

*All menu options will be provided by The Fairmont Restaurant*



## **CANAPES**

### **-Cocktail Style-**

### **\$18 per Head**

 25 person minimum

#### **Selection of 6 Items**

-  **Homemade Pork Spring Rolls served with pickled ginger & soy dipping sauce**
-  **Indian Pea & Potato Samosas served with mint and cucumber yogurt**
-  **Pork & Prawn Wontons served with a lime and ginger dipping sauce**
-  **Moroccan spiced lamb skewers served with baba ganoush**
-  **Fresh Sushi served with wasabi and soy and pickled ginger**
-  **BBQ Chicken Skewers spiced in lemon and oregano**
-  **Mini Pizzas topped in gourmet toppings**
-  **Garfish Fillets served in a tempura batter served with a wasabi mayonnaise**
-  **Bruschetta topped in avocado and roma tomato salsa and pesto**
-  **Gourmet Meat Pie's**
  - **Chicken & Tarragon**
  - **Beef & Oregano**
  - **Lamb & Rosemary**

*\* Five days notice needs to be given on orders as all canapés are homemade*







*All prices are GST inclusive*



## ***More substantial*** (served in noodle boxes)

**\$12 per person (choose two of the below items)**

**( 30 people minimum)**

-  **Spicy chicken Tikka served on basmati rice, cucumber, mint yogurt and pappadams**
-  **Thai beef noodle salad; iceberg lettuce, coriander, red cabbage and crispy noodles**
-  **Moroccan spiced chicken on a bed of cous cous**
-  **Barramundi fish and chips, with tartar sauce**
-  **Fresh sour dough rolls filled with honey cured ham, rocket and tomato chutney**
-  **Mini burgers; wagyu beef, avocado and ice lettuce**



## ***DINNER AND/OR LUNCHEON MENU***

 30 person minimum

***2 courses - \$43 per head***

***3 courses - \$55 per head***

***[Please make a selection of 2 Entrees, 2 Mains & 2 Desserts\*]***

### **Entrees**

Tandoori vegetarian samosas served on a curry spiced yogurt

or

Thai fish cakes with a lime and ginger dipping sauce topped in a coriander mint salad

or

Homemade smoked chicken and avocado salad topped in crisp prosciutto

or

Spicy Moroccan meatballs served on hommus served with baba ganoush

or

Butternut pumpkin and ricotta ravioli tossed in wild rocket and semi dried tomatoes topped in fresh parmesan

### **Mains**

**All Mains are Served with Seasonal Vegetables and Potatoes**

Tandoori BBQ lamb rump topped in a mint yogurt on a spicy pumpkin mash

or

Pan-fried chicken breast filled with pancetta, olives and fetta served on roma tomato thyme compote

or

BBQ Grass fed sirloin served with a choice of red wine pepper glaze or mushroom shallot sauce

or

Pork cutlet marinated in apple cider served with a date and apple chutney

or

Pan-fried ocean salmon topped in fresh herb crust on a dill and red onion risotto



### **Desserts**

**Honey and Mascpone Cream Brule served with rhubarb compote**

or

**Bittersweet Chocolate Torte with espresso ice cream**

or

**Lime and Raspberry Tart with a berry coulis**

or

**Banana and Coconut Pudding served with cinnamon cream**

\*Five days notice needs to be given on orders as all canapés are homemade

*All prices are GST inclusive*

🚩 **NB:** Should any special dietary requirements need to be made please notify staff. (This may incur and extra charge.)



## Bar Options

### 1) Cash Bar

Guest must pay for their own drinks as they order at the bar

### 2) Tab Bar

Tab bars are paid for in full by the function host once a cumulative cost has been reached at the end of the night. Hosts have 3 options

- a. No limit on beverage
- b. Limited to tap beer, house wine/champagne/soft drink (All other beverages will be treated as a Cash Bar)
- c. Limited to tap beer/house wine/champagne/soft drink (Should any guest wish to order house spirits not covered by the Tab they will be charged \$1. All money collected from guests will then be given back to the host/organiser.)

## Beverage Packages

 50 person minimum

### Regular

**2 Hours - \$28 per head**

**3 Hours – 32 per head**

**4 Hours - \$45 per head**

**5 Hours - \$55 per head**

#### *Inclusive of:*

*Carlton Draught, Tooheys New  
Hahn Super Dry, Coopers Pale Ale  
Hardy's Wine, Champagne  
Soft Drink & Juices*

**5 Hours - \$75 per head**

#### *Inclusive of:*

*House Spirits, Tap Beer, Wine, Champagne & Soft Drink*

### Premium

**2 Hours - \$35 per head**

**3 Hours - \$39 per head**

**4 Hours - \$50 per head**

**5 Hours - \$62 per head**

*Peroni, James Boags, Carlton Draught  
Tooheys New, Hahn Super Dry, Coopers Pale Ale  
Hardy's Wine, Champagne  
Soft Drink and Juices*

**5 Hours - \$87 per head**



## THE OCCIDENTAL HOTEL

The Occidental Hotel, 43 York Street Sydney, NSW 2000

Tel: (61-02) 9299 2531

Fax: (61-02) 9299 5873

Email: [enquiries@theoccidental.com](mailto:enquiries@theoccidental.com)

### Function Room booking form

#### Contact Details

Name .....

Address .....

Post Code .....

Telephone ..... Mobile .....

Email .....

#### Function Details

Date of Function ..... Number of Guests .....

Type of Function e.g. Birthday, Trivia etc .....

Start time ..... End Time .....

#### Room Layout

Table layout .....

Table cloths .....

Table decoration .....

#### Bar Drinks

Cash Bar ☐ Tab Bar ☐

Beverage Package: 4 hours @ \$45 per head ☐

5 Hours @ \$55 per head ☐

5 hours @ \$75 per head ☐



### Catering

Canapé Menu:    \$18 per head    ☐                    \$24 per head    ☐

Selections:

- 1.....
- 2.....
- 3.....
- 4.....
5. ....
6. ....

Time of serving .....

Other dietary requirements e.g. Allergies, vegetarians etc .....

.....

Special requests e.g. own cake Special requests e.g. own cake .....

Luncheon/Dinner Menu:    2 Courses    ☐                    3 Courses    ☐

### Entree

- 1.....
- 2.....
- 3.....

### Main

- 1.....
2. ....
3. ....

### Desserts

- 1.....
- 2.....
- 3.....



**Music/Entertainment**

Hours Of DJ .....

Other Music Option (please specify) .....

Other Equipment needed (foc\*) .....

**Special Requests**

.....

.....

**Signed:** .....

**Date:** .....

\*Free of Charge



## *Function Room Booking Terms and Conditions*

A staff member will provide you with a written quotation for your private function. This will include room hire, buffet, drinks, music and entertainment and any necessary bar licence (see below). This quotation, if acceptable, together with this booking form and terms and conditions will constitute the contract between us.

We will provide you with a Wine List on request. We will endeavour to obtain any special wines or champagne that you request but are unable to allow you to bring your own wine or champagne on a corkage basis.

Once your request has been submitted you will then be notified and a confirmation will be provided upon received deposit payment. The Occidental Hotel is a public hotel. If you are not a first time customer all booking requirements must be advised of to booking staff 7 days prior to event to ensure all requests can be met. For repeat customers information regarding event bookings that may vary from previous functions in either numbers or courses must be given to staff with enough notice to allow the changes to occur.

The hotel will provide adequate staffing for the duration of the function but the function organiser is responsible for the orderly conduct of his or her guests. All guests are subject to the normal rules of behaviour expected of hotel members and any guests not behaving properly e.g. drunkenness will be asked to leave the premises.

The Occidental Hotel will do its utmost to provide you and your guests with an excellent function. If there are any problems the organiser must raise them at the time with hotel staff or a member of the Management Committee, if present. Problems raised after the event cannot be rectified.

All guests are asked to give consideration to all patrons using other areas and facilities of the hotel. This includes noise levels, orderly behaviour and courtesy.

The number of guests may be changed until 48 hours prior to the booking date. If changed after this date then payment must be made for the original number of guests booked. A deposit of 20% is requested on booking with full payment to be made on arrival. Cheques made payable to The Occidental Hotel

A receipt can be issued upon request.

Please complete, sign and return to office staff to secure your booking.

Organiser's signature .....

Date .....

Countersigned .....

for The Occidental Hotel ©

Registered Office: ©The Occidental Hotel 43 York Street Wynyard NSW 2000 Australia

**ABN: 43001840624**